

**Heather Morin,** Chair **Julie Moulder,** Member

**Rebecca Charniak,** Vice Chair **Lisa Brown,** Member

**Monique Salvas,** Secretary

21 Davis Street, Douglas, Massachusetts 01516

[schoolcommittee@douglasps.net](mailto:schoolcommittee@douglasps.net)

**Douglas School Committee**

**SCHOOL COMMITTEE POLICY SUBCOMMITTEE**

**MEETING MINUTES**

**Meeting Date: February 11, 2022**

The meeting was called to order at 1:00 pm

Attendees:

Voting Members- Rebecca Charniak

Non-Voting Attendees: Business & Operations Manager Cortney Keegan, Superintendent Paul Vieira

1. The following three policies were looked at during the meeting:
2. ADF School District Wellness Program
3. JLCCB Life Threatening Allergy Policy Statement
4. EFDA Charge and Collection for School Meals Policy Update
5. ADF School District Wellness Program: The committee looked at the edits and revisions that were made to the policy at the meeting on 1/18/22. Additionally, we looked at a few more samples for other districts. More work was still needed on this policy and will be looked at in a future meeting. The last few minutes on this meeting were spent wordsmithing the policy.
6. JLCCB Life Threatening Allergy Policy Statement: The committee looked at the edits and revisions that were made to the policy at the meeting on 1/18. Additionally, we looked at a few more samples for other districts before finalizing the policy as presented. The last few minutes on this meeting were spent wordsmithing the policy.
7. EFDA Charge and Collection for School Meals Policy Update: The committee looked at the edits and revisions that were made to the policy at the meeting on 1/18.
8. The meeting adjourned at 2:00 pm.

Respectfully Submitted by Paul Vieira