

DOUGLAS PUBLIC SCHOOLS  
SCHOOL COMMITTEE - BUDGET SUBCOMMITTEE  
MEETING MINUTES  
DECEMBER 5, 2022 4:15PM  
ZOOM MEETING

ATTENDEES: Heather Morin, School Committee; Beth Bergstrom, School Committee; Paul Viera, Superintendent; Cortney Keegan, Business & operations Manager

Meeting convened at 4:31PM (there were issues with Zoom link)

Paul provided an overview of the FY 2024 Preliminary Broad Category Budget which was prepared to provide a magnitude of the possible budget deficit. Paul provided an overview of the 3 positions that he would like to include in the budget (DMS Adjustment Counselor, DW Grounds/Custodian, DPS/DES STEM Teacher).

Cortney went over the school choice trend and preliminary projections and budget preparation timeline. Budgets need to be provided to the Business Manager by December 16 and we are planning on providing the preliminary budget to the School Committee the 2nd meeting in January.

At this time, it appears that the budget deficit may not be as much as expected, but that remains to be seen as we have not prepared the actual budget yet or received budget requests from administrators and the facilities manager.

Heather stated that we should include the proposed new positions in the proposed budget. We can then determine the final budget as we go through the budget process.

Meeting adjourned at 4:52PM

Respectfully submitted: Cortney Keegan, Business & Operations Manager